

Taghreed AlHaqbani

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➤ Experience

Dec 2009 - Present

Riyadh Municipality

IT Deputy Manager

- Define the goals of the Information Technology department.
- Identify the needed systems and programs for the department and setting priorities of the projects for the Women's Unit.
- Develop an action plan for the department, make decisions to direct daily work in conformity with the plan and distribute the work tasks to subordinates.
- Search for the latest developments in the Information Technology field and study the possibility of applying them in the Women's Unit.
- Provide training courses to the Information Technology staff in collaboration with the Department of Human Resources.
- Meet regularly with subordinates to follow up on daily work & discuss their proposals.
- Prepare periodical reports on the progress of work and the latest achievements and submit them to the supervisor of the Women's Unit.
- Prepare the annual evaluation of subordinates in a timely manner.
- Work side by side with other sections to create high quality output.

Feb 2008 - Nov 2009

Riyadh Municipality

Designer and Web Developer

- Design and develop applications and websites.
- Design logos, cards, ads, book covers, reports and presentations
- Submit periodical reports on ways and means of providing new modern software applications for development process.

➤➤ Education

Jan 2007

King Saud University

BS, Computer Science with a GPA of: (4.59/ 5.00)

➤➤ Training Courses & Workshops

15-26 Jan 2011

Vstoria Company

ASP.NET & C# 4.0 with Visual Studio 2010

24-26 Apr 2010

KACST

The International Workshop On Open Source Software

14-17 Nov 2009

Riyadh Municipality

The art of managing meetings

12 Oct 2009

Badir, ICT

Web 2.0

1 May 2009

Carsonified, London

Building beautiful websites with Expression Engine

1 May 2009

Carsonified, London

Easing the path from design to development

10-12 Feb 2008

Riyadh Municipality

Work Ethics

Nov-Dec 2007

Oracle University

Oracle Database administrator (DBA)

»» Conferences

30 April 2009

Carsonified, London

The future of web design conference 2009

»» Computer Skills

Programming Languages:

- C, C++, C#
- VB.NET, ASP.NET

Web Tools:

- HTML/CSS
- Javascript (jQuery)

DataBases:

- MS SQL Server, Oracle

Programs:

- MS Office Family
- Adobe Photoshop
- Adobe Illustrator
- Adobe InDesign
- Adobe Dreamweaver
- Ms Visual Studio

OS:

- Windows XP/Vista
- Mac OS X leopard

»» General Skills

- Fluent in English, both in speaking and writing.
- Strong record in coordinating work activities of others.
- Well organized.
- A Team player.
- Self-motivated.
- Quick learner.
- Detail oriented.